

**Post Agenda for July 21, 2025
Downtown Development Authority Meeting**

Members Present: Kim Smith, Chairman
Jeremy Thacker, Treasurer
Joy Thornton, Secretary
Nicholas Millwood, Member
Kim Stapp, Member

Members Absent: Jake Lund, Vice-Chairman

Also Present: Mark Vaughn, City Manager
Jamie Klementisz, Main Street Manager
Juliet Grant, Event Committee Chair
Greg Hudson, Seventh Day Adventist Church

1. DDA Board voted approve June 19, 2025 meeting minutes.
2. DDA Board voted to add Creekside Park and Update on Sports Swap Event to the agenda.
3. DDA Board voted to approve Facility Use Agreement for Catoosa County Parks and Recreation with additions of the time frames 5-9PM for Monday, Tuesday, Thursday and Saturday for games.
4. DDA Board voted to charge Ringgold Football Club \$15 per hour, per field and request updated liability insurance and Facility Use Agreement.
5. DDA Board voted to approve "Let's Move Day" on September 7th at Creekside Park.
6. DDA Board voted to allow mini split with city installation requiring the unit to remain in the building should they leave.
7. DDA Board voted to approve use of ASCAP license for Benton Coal facility events.
8. DDA Board voted to approve Events Committee to use DDA Logo for letterhead and require all mailings to be approved by Mark Vaughn or Jamie Klementisz.
9. DDA Board voted to move into Executive Session.
10. DDA Board voted to return to Regular Session.
11. DDA Board voted to approve Tracks & Taps for Benton Coal as Tenant "A".
12. DDA Board voted to adjourn.